

Town of Knox

Selectmen's Meeting Minutes 12-12-2017

Present: 1<sup>st</sup> Selectman Galen Larrabee, 2<sup>nd</sup> Selectman Jeffrey Stevens, 3<sup>rd</sup> Selectman William Ingraham, Town Clerk Carol Hamblet and Treasurer Dorrit Emerson

Meeting called to order by G. Larrabee at 6:30PM.

Motion, Second and Vote 3-0 to accept the minutes of the November 28, 2017 Selectmen's meeting as written.

The electrical repairs at the Sand shed have been completed. MMA Risk Management Services will be notified.

A letter has been sent to Clifton and Charlotte Littlefield saying that work has been done on the Dutton Pond Road. Gravel has been placed and culverts have been cleaned to alleviate drainage problems.

The Board stated that until the taxpayer associated with Account RE118 will need to file necessary paperwork before the Board can take further action.

The Highwater Drive delivery issue was addressed by D. Schofield, 911 Addressing Officer, with Todd Fenwick, 911 GIS Coordinator with the State of Maine. The address is in the state system.

C. Hamblet was given direction to deposit the check for Account RE108 that has been on hold.

C. Hamblet reminded the Board if they were going to do a supplemental tax commitment, she would like to have it completed by the end of the month.

The Town Clerk received an Application for Building Variance from the owners of the property at 3 Penney Lane. The Chair of the Appeals Board was sent a notice of such on December 6, 2017.

The Notice of Violation for the property on the Kenney Road was dated November 11, 2017 and signed by the owner on November 24, 2017. No response has been received by the Town.

G. Larrabee said he has not been able to connect with the Humane Society in Waterville. The Town's contract expires with them on December 31, 2017.

The E911 issue with the Happy Acres Lane has been addressed by D. Schofield, E911 Addressing Officer. He spoke with T. Fenwick from the state agency and the 911 address is on file in their system. Fenwick said that Unitel should contact him directly if they continue to have a problem at their end.

G. Larrabee reported that Waldo County General Hospital will be sending a letter shortly concerning a contract for the Arthur Jewell Health Center ambulance. The Town's contract expires in February 2018.

The Board needs to look into the tax issue with Account P78.

The November 28, 2017 payment for Accounts RE283/586 was paid today. The next payment is due December 28, 2017.

Motion, Second and Vote 3-0 to appoint Dorrit Emerson Registrar of Voters for a two year term through December 31, 2019.

The Board will continue to hold work sessions on certain Monday evenings through January. Dates will be set certain at the next meeting and then posted.

The Board will need a marijuana ordinance from the Planning Board by January 31, 2018 for the town warrant.

C. Hamblet will clarify a question concerning the 2016 Certificate of Settlement with the auditor.

C. Hamblet told the Board that she will not be issuing any Service Dog licenses without original forms being filed. G. Larrabee will let the owner of the dogs involved aware of this decision.

Motion, Second and vote 3-0 to adopt the policy recommended by MMA in the December 2015 Maine Townsman for FOAA Fees with the additional request that the Board of Selectmen be notified of any FOAA requests.

The Board received copies of the letter concerning the MRDA Inventory of Sites Available for Redevelopment. They would like this information emailed to them before the end of 2017.

G. Larrabee will be attending the MRC Annual Membership meeting on December 13, 2017.

Motion, Second and Vote 3-0 to not allow the ACO to use his 2016 mileage for 2017 reimbursement.

The Board directed D. Emerson to notify Norton that the anti-virus program not be renewed automatically and that a bill should be sent to the Town for payment.

G. Larrabee's cell phone has been lost and the service suspended.

Budget matters, Planning Board attendance paperwork and tax valuation issues were discussed.

Treasurer's Warrant in the amount of \$95,906.45 was reviewed and signed by the Board.

Respectfully submitted,

  
Carol E. Hamblet

Town Clerk of Knox

