

Town of Knox

Selectmen's Meeting Minutes April 11, 2017

Present: 1st Selectman Galen Larrabee, 2nd Selectman Jeffrey Stevens, 3rd Selectman William Ingraham, Town Clerk Carol Hamblet and Treasurer Dorrit Emerson

Meeting called to order at 6:30PM by G. Larrabee.

Motion, Second and Vote 3-0 to accept minutes of March 28, 2017 Selectmen's Meeting as written.

The Board reviewed correspondence concerning Map 10 Lot 2. Abatement application forms will be sent as requested.

Appointment paperwork was signed by the Board. The positions left to fill are on the Cemetery Committee for a 1 year term and the Alternate position for the UARRC for a three year term.

Correspondence from Buckeye Pipe Line Transportation LLC was reviewed.

Motion, Second and Vote 3-0 to hold Spring Clean-up Day June 3 from 9AM to 1PM.

The Ratio Declaration & Reimbursement Application from Maine Revenue Services is due June 1.

W. Ingraham and W. Thompson will attend the MCRPC 2017 Annual Meeting on April 27. The Ballot for officers was filled out by the Board.

RSU3 will hold a public hearing on May 1, 2017 at 6:00PM at the MVMS. This will be to discuss the referendum to be held May 9 for the purpose of approving the issuance of bonds or notes of the RSU for minor capital projects. The warrants for the May 9 referendum were countersigned by the board members.

RSU3 Superintendent Austin will attend the April 25, 2017 selectmen's meeting.

The deadline for applying for the Submerged Lands Program grant is April 14.

The Board reviewed a map and memo from P. Coughlan of DOT about updating local road inventory. The map needs to be sent back once it has been corrected. A special town meeting will be held at a later date and will include articles about road paving, the sale of Map 6 Lot 5 on the Kenney road and the snow plow contract.

The Board found no errors or omissions in the March 17 & 18, 2017 town meeting minutes.

D. Emerson reported that credit card transactions should be handled by Down East Credit Union now. Motion, Second and Vote 3-0 to buy a Jurat stamp for the town office. Our insurance company through MMA is requiring that the town adopt a Computer Use Policy. The Annual Solid Waste & Recycling report is complete and needs to be reviewed by the board. Interior trim paint has been purchased.

Motion, Second and Vote 3-0 to go into executive session to do office staff evaluations. Motion, Second and Vote 3-0 to come out of executive session. Motion, Second and Vote 3-0 to give the Town Clerk and Treasurer a raise of \$2.00/hour.

Treasurer's Warrant reviewed and signed.

Motion, Second and Vote 3-0 to adjourn at 7:40PM.

Respectfully submitted,

Carol E. Hamblet, Town Clerk