

Town of Knox

Selectmen's Meeting Minutes 03-23-2015

Present: 1st Selectman Galen Larrabee, 2nd Selectman Jeffrey Stevens, 3rd Selectman William Ingraham, Town Clerk Carol Wentworth, Treasurer Dorrit Emerson and Planning Board Chair Mark Chadwick

Meeting called to order at 6:10PM by Galen Larrabee.

Motion and seconded to accept the minutes of the March 9, 2015 meeting by a vote of 3-0.

Mark Chadwick was present to discuss revising the Comprehensive Plan with the Board of Selectmen. He has contacted the Mid Coast Regional Planning Commission on this matter. The Board said that he needs to work with the town ordinances in mind. Any changes could involve drafting and adopting new ordinances. Any and all members working on this plan need to be appointed by the Board. A diverse cross section of townspeople was the recommendation for the committee. Any meeting with a representative from the Planning Commission should be attended by all interested committee members. The Public Right to Know Law has to be followed. A caution was issued by the Board that Knox is a rural town and the plan needs to represent that position as the previous plan did. The funding for this process will be monitored on an on-going basis. Mark said that he would report to the Board of Selectmen regularly on the status of the Planning Board's work.

After discussion it was voted 3-0 to pay the snowplow contractor payments #9 and #10 on tonight's warrant.

Annual appointments were made by the Board as follows: Animal Control Officer-Scott Holmes, Cemetery Committee for a 5 year term-David Schofield, Code Enforcement Officer-David Schofield, Addressing E9-1-1 Officer-David Schofield, Emergency Management Director-Matthew Shaw, Fire Chief-Matthew Shaw, Grounds Keeper-William Ingraham, Health Officer for a 3 year term-David Schofield, Licensed Plumbing Inspector-David Schofield, Secretary to the Selectmen-Carol Wentworth, Tax Collector-Carol Wentworth, Deputy Tax Collector-Dorrit Emerson, Town Clerk-Carol Wentworth, Deputy Town Clerk-Dorrit Emerson, Treasurer-Dorrit Emerson, Deputy Treasurer-Carol Wentworth. The vacancies to be filled are a 3 year term on the Cemetery Committee plus a five year and three year term on the Planning Board. William will check with Walter Thompson to see if he is interested in any of the positions. Carol needs to check on the appointment terms for the UARRC board members.

The Board of Assessors will be in session April 1 from 10AM to 3PM to meet with any interested taxpayers.

Clayton Larrabee was present and offered to give the town a price on the pending Flat Road work when the Board is ready to work on it. He also offered the suggestion that future snowplow contracts should have a clause that would allow FEMA funding in case of a severe winter storm(s).

The audit for the 2014 fiscal year is on-going. The auditor will contact the town when his schedule allows him to return and finish.

The Board voted 3-0 to accept the form submitted for Building Permit Applications.

Clean-up Day has been scheduled for Saturday, May 23rd from 9AM to 2PM. David Schofield will be asked if he can be the attendant for the day. It will be advertised on the website, at Hilltop Store and on our roadside sign. Dorrit will contact Sullivan's for an updated item and price list.

John Miller from Eastern Maine Mapping Services will be here Wednesday, March 25 at 9AM to do the annual updating of the tax maps.

Clayton Larrabee will work on the town fire hydrants when the weather allows.

The State of Maine no longer requires a Municipal Dog Warrant for Unlicensed Dogs. Scott Holmes has sent a letter to the dog owners that still need to license their dog(s). Carol was instructed to notify the ACO of another known unlicensed dog in the town.

Quit Claim deeds were signed by the Board for Map 5 Lot 16 and for the mobile home located on Map 8 Lot 57-1. An update was given on the status of the seven property owners that have until April 3 to have payment arrangements made. It was directed by the Board for the office staff to draw up payment agreements for any of these owners that do come in with a payment offer. The agreement will state that if even one payment is missed, the agreement will be null and void and the property will go out to bid with no further recourse.

Garret Hubbard, RSU#3 School Board Director, stopped after his board meeting to bring the selectmen up to date on the school budget status. Our 2014 share was \$482,375. The estimated preliminary 2015 budget stands at \$550,733. This would be a 14 percent increase for the town. It is expected to go down after further budget discussions. Garret asked for feedback from the selectmen. They would like to know the percentage increase for Knox in comparison to other towns in the district and what the formula was used to set these percentages.

Dorrit spoke to Ryan Herz about completing the electrical work needed for our Insurance Action Plan. The town's mailbox needs to be moved back to its original place as soon as the ground allows. Materials in the furnace room need to be moved to a storage cabinet in the storage (old office) room.

The website is up and running. A letter of thanks will be sent to the designer for the excellent job that was done. The designer is a local resident who did the website with no expense to the town. Updated information will be added after the office staff receives training. Dorrit has been asked by the Board to maintain the website. She will report back to the Board after she sees how much time will be required to do this.

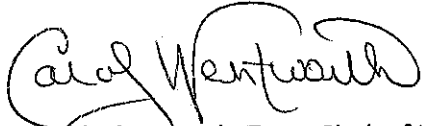
Galen will attend MMA's 'Managing Freedom of Access Requests' training on March 24. Casella Organics submitted a minor revision application to the DEP for a local farm. FedEx and USPS have notified the town that they will no longer be delivering packages to an address. The Central Maine Association of Assessing Officers will be holding their 2015 Spring Seminar on April 17. The Board filled out the Executive Board Ballot 2015 for the Mid-Coast Regional Planning Commission. They will also be holding their annual meeting April 29. MMA is offering a 'Labor and Employment Law: Managing Municipal Personnel' workshop on April 29. Waldo County EMA sent an email that a Maine Partners in Emergency Preparedness Conference will be held April 21 and 22. It was also noted that the pending grant for a generator has again taken a different course and still needs to be addressed. RSU3 Board of Directors sent their agenda for March 23. Legal Services for the Elderly send the town a copy of their 'Elder Rights Handbook.'

Dorrit submitted an inventory of old computers, etc with a suggested sale price. The Board gave her the authority to proceed with selling any of the items.

The Treasurer's warrant was approved and signed by the Board.

Meeting adjourned at 9:10Pm by a vote of 3-0.

Respectfully submitted,



Carol Wentworth

Carol Wentworth, Town Clerk of Knox