

Town of Knox  
Selectmen's Meeting  
June 23, 2014

Present: 1<sup>st</sup> Selectman Galen Larrabee, 2<sup>nd</sup> Selectman Jeffrey Stevens, 3<sup>rd</sup> Selectman William Ingraham, Town Clerk Carol Wentworth, Treasurer Dorrit Emerson

Galen called the meeting to order at 6:18PM.

The minutes of the June 9, 2014 meeting were accepted by a vote of 3-0.

The Board discussed the eight foreclosed properties that the town now own. Carol reported that she sent a letter to the former owner of Account #591 reminding them of the payment agreement that was signed on April 1, 2014. The Board agreed that a legal notice needs to be approved at the first meeting in July that will put the properties out to bid.

Galen is the area's representative to MMA's Legislative Policy Committee. William is the alternate.

The policy for paid time off for the office staff was set as 5 Holidays (New Year's Day-Fourth of July-Thanksgiving-Christmas and one other.) Sick/Personal Days were set at a total of 5 days. This will close out at the end of each fiscal year. The staff will be paid for any days not taken.

Real Estate Account #606 taxes have been paid in full to date.

The town has received the office computers except for the one coming from Belfast Computers. It will be delivered once the insulation work is done. The insulation work will start Tuesday morning the 24<sup>th</sup> of May. Dorrit will order the fireproof file cabinets on Tuesday the 24<sup>th</sup>. Pictures need to be taken of the before and after of the projects.

Garret Hubbard was appointed to the Appeals Board by a vote of 3-0. Garret Hubbard was appointed to the Cemetery Committee by a vote of 3-0. Sandra Hayden was appointed to the Planning Board by a vote of 3-0. There is one vacancy on the Appeals Board and one vacancy for the UARRC board. The Board also discussed a future need for a Freedom of Access Officer.

The Board adopted the MMA Model Ordinance Appendices A for the period of July 1, 2014 – June 30, 2015 by a vote of 3-0.

Geoff Herman from MMA e-mailed a reminder of the development of the Association's 2015-2016 Legislative Agenda deadline has been extended to June 30.

Dorrit reported on her and Carol's meeting with Bangor Savings Bank representative, Sherry Roberts and their training session with Harris (Trio) Application Consultant, Amy

Dunn. Both sessions went very well and suggestions were made on improvements to the banking and accounting system. Any major changes will not be instituted until January 1, 2015. Harris support will help with this process when needed.

Major changes could be coming to the Frye Mountain section of the Snowmobile Trail system. The Department of Agriculture has sent a packet of information on this matter and a meeting has been scheduled for August 14, 2014 at 6PM at the Tri Town Snowmobile Club House in Morrill. The Board directed Carol to send the packet to Rob and Cindy Larrabee on the Webb Road.

Unitel is holding a free Facebook for Business Workshop on June 25, 2014.

Tom Piersiak asked Dorrit to pass word to the board members that he is not happy with the maintenance of the Kelsey/Leonard Cemetery. Galen said the material is now available for the chain fence to be completed, but time will need to be found to finish the project.

The Board would like to have bid specs ready in July for the sand pile. Discussion was held on the specs for the sand. Roy Greeley needs to be contacted about mowing the sides of the roads for the town.

Galen reported that progress is being made on the 2014 tax assessment.

Treasurer's Warrant was approved and signed by the Board.

Meeting adjourned at 8:05PM.

Respectfully submitted,

Carol E. Wentworth  
Town Clerk of Knox